

**OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES**

**November 6, 2023**

**Leonard Robinson Administration Building  
22013 Governors Hwy., Richton Park, Illinois**

**Call to Order:** Supervisor Calvin Jordan called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present: Supervisor Calvin Jordan; Trustees Jackie Small, Therese Goodrich, Steven Burris, and Nick Bobis (a quorum)

**Officials Present:** Clerk Sugar Al-Amin, Highway Commissioner Dennis White, and Assessor Sam Brown.

**Others Present:** Priscilla Centeno, Attorney; Trinette Britt, Administration; Alana Thompson, Finance Director; Devon Taylor, Deputy Clerk; Dorothy Calhoun, Administration; Schunita Carter, Accountant; Paula Farr, Deputy Assessor; Mayme Buckley, Senior Services; Chanel Gaskew, Food Pantry; Tina Chambers, Senior Services Consultant; John Zettler, Maintenance; Valicienne Arnold, Arnold Knox LLC.; Keith Chamber, Frankfort, IL; Diane Hodges, Patricia George, JoeAnn Hailey, Toni Warren, Christine Gayle, Lisa Wilkerson, Yvette Roberts, Ebony Frazier, Sandra Barnes, Rich Township Residents; Alana Atchison, Chicago, IL.

**Approval of Bills:** Upon a motion made by Trustee Goodrich, seconded by Trustee Bobis, unanimously passed by roll call vote, the Board approved Town Fund checks #42196--42336 in the amount of \$420,883.69; General Assistance Fund checks #31362--31416 in the amount of \$38,208.70; Road District Fund checks #8992--9028 in the amount of \$112,744.26 for the period of 9/27/23 thru 10/31/23.

**Approval of Minutes:** Upon a motion made by Trustee Bobis, seconded by Trustee Goodrich, and unanimously approved by roll call vote, the Board approved the Minutes of the October 17, 2023, Board of Trustees meeting.

## **PUBLIC COMMENTS**

Supervisor Calvin Jordan thanked Tina Chambers, the Committee, and the Village of Matteson for a great Mental Health & Wellness Summit. Tina and Keith Chambers expressed how great a job the committee did as well as Rich Township. Tina thanked Supervisor Jordan and Rich Township for partnering and creating a great Panel discussion. Supervisor Jordan also expressed how more mental health awareness, help, and training is needed. Supervisor Jordan passed out certificates to the committee, Tina and Keith Chambers, Mayme Buckley, and Lori Jordan.

## **NEW BUSINESS**

### **Motion to Enter into a Contractual Negotiation Agreement with Dewberry Architect.:**

Upon a motion made by Trustee Bobis, seconded by Trustee Small, and unanimously approved by roll call vote, the Board approved to enter a Contractual Agreement with Dewberry Architect.

**A Resolution 23-17 Authorizing and Approving New Fencing Purchase not to exceed \$22,000.00":** Upon a motion made by Trustee Small, seconded by Trustee Goodrich, and unanimously passed by roll call vote, the Board of Trustees voted to approve Resolution 23-17.

**Audit presentation by Valicienne Arnold; Arnold Knox LLC. CPA:** Valicienne Arnold presented the Audit report to the Board. Valicienne expressed her excitement for Rich Township to receive its third GFO Certification Award. Mrs. Arnold presented the CFO plaques to the Board and thanked Alana and Trinette for such great work as Rich Township continues to be in great standing.

**Administrator Update:** Trinette Britt presented the Financial Reporting Achievement Award to Supervisor Jordan. Supervisor Jordan thanked the Finance Department and the Township. Trinette also updated the Board on grant funds to come. Trinette announced to the Board that Supervisor Calvin Jordan was nominated and selected for two awards including the Illinois Township Supervisor of The Year and Illinois Township Elected Official of The Year. Rich Township has also been selected for the Innovative Senior Program of the Year with the assistance of Mayme Buckley.

## **UNFINISHED BUSINESS**

None



## REPORTS OF OFFICERS

**Supervisor:** Supervisor Calvin Jordan reminded the Board of three upcoming Rich Township events: Veteran's Day Coffee & Donuts, Thanksgiving Luncheon, and the Rich Township Tree Lighting.

**Clerk:** No Report

**Assessor:** No Report.

**Highway Commissioner:** Highway Commissioner Dennis White shared that they delivered their first batch of salt of the year.

**Trustee Bobis:** Trustee Bobis stated that he attended the OMFM Law Firm party as well as Rich Township's Harassment Training.

**Trustee Burris:** Trustee Burris attended the Rich Township Harassment Training and expressed how inspired and motivated he is by Supervisor Jordan. Trustee Burris also stated how much fun he had with the seniors of Rich Township.

**Trustee Goodrich:** Trustee Goodrich attended several events including Park Forest's Civic League where she spoke, Park Forest Drama Club, a Governor's State University event honoring alumnus, and a Fashion Show. Trustee Goodrich also shared that she gave blood for the month of October.

**Trustee Small:** Trustee Small gave a big thanks to Supervisor Jordan and presented flowers to Lori Jordan, Supervisor Jordan's mother, and Trinette Britt.

**Attorney:** Attorney Priscilla Centeno congratulated Supervisor Jordan and Rich Township. Attorney Centeno also expressed that she would soon have a new policy for the Board to review on "paid leave for all".

**ADJOURNMENT:** Upon a motion made by Trustee Goodrich, seconded by Trustee Small, and unanimously approved by roll call vote, the Board Meeting adjourned at 7:08 p.m.

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Supervisor

\_\_\_\_\_  
Clerk

Approval by the Board of Trustees

Date: \_\_\_\_\_

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