

OFFICIAL PROCEEDINGS OF THE RICH TOWNSHIP BOARD OF TRUSTEES

June 3, 2024

**Leonard Robinson Administration Building
22013 Governors Hwy., Richton Park, Illinois**

Call to Order: Supervisor Calvin Jordan called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Roll Call: Present: Trustees Jackie Small, Candyce Herron, Steven Burris, and Nick Bobis (a quorum)

Officials Present: Clerk Sugar Al-Amin, Assessor Sam Brown, and Highway Commissioner Dennis White

Others Present: Priscilla Centeno, Attorney; Trinette Britt, Administration; Alana Thompson, Finance Director; Devon Taylor, Deputy Clerk; Dorothy Calhoun, Special Assistant; Steven Coffey, Assistant Accountant; Paula Farr, Deputy Assessor.

Approval of Bills: Upon a motion made by Trustee Small, seconded by Trustee Bobis, and unanimously passed by roll call vote, the Board approved Town Fund checks #43092--43152 in the amount of \$196,383.03; General Assistance Fund checks #31670--31696 in the amount of \$16,121.12; Road District Fund checks #9184--9197 in the amount of \$23,169.33 for the period of 05/16/24 thru 05/30/24.

Approval of Minutes: Upon a motion made by Trustee Bobis, seconded by Trustee Small, and unanimously approved by roll call vote, the Board approved the Minutes of the May 20, 2024, Board of Trustees Meeting.

PUBLIC COMMENTS

Deputy Assessor Paula Farr thanked Supervisor Jordan and Rich Township for coming out to the Matteson Memorial Day Parade; She also expressed how amazing the parade was.

NEW BUSINESS

Administrative Update: Trinette updated the Board on receiving a grant that will fund construction and renovations to Rich Township's main building.

UNFINISHED BUSINESS

None.

REPORTS OF OFFICERS

Supervisor: Supervisor Jordan first thanked Rich Township as a team for their continued great work. Supervisor Jordan thanked Pam Al-Amin for all her hard work. Supervisor attended a few events including, presenting at Homewood-Flossmoor High School Honors Event and the Mother's Day Luncheon. Supervisor looks forward to the future of Rich Township.

Clerk: Clerk Al-Amin reported her department completing two notary documents and is working diligently on the Tim Bradford Scholarship awards. Clerk Al-Amin expressed how beautiful the Mother's Day event was. Clerk Al-Amin attended Coffee with a Cop and Cop on a Rooftop in Flossmoor. Clerk Al-Amin also thanked Deputy Clerk Devon Taylor for attending the Matteson Memorial Day Parade.

Assessor: Assessor Brown reported the Assessor's Office processed 348 exemptions, 172 office visits, 463 permits recorded, and answered over 300 phone calls. Assessor Brown & Deputy Assessor Paula Farr attended the monthly meeting of the Cook County Township Assessors Association and participated in the Matteson Memorial Day Parade. Deputy Assessor Farr attended the Creekside HOA Meeting bringing residents up to date on property tax exemptions and the "tentative schedule for the 2nd Installment Tax Bill". Assessor Brown stated Bria Armstrong is working in the Assessor's Department as an intern for the summer. Assessor Brown also expressed that Bria is a great addition to the Staff and is assisting them with filing and helping to pack away the area for relocation.

Highway Commissioner: Highway Commissioner White shared his son graduated high school. Commissioner White also attended a few scholarship events. Commissioner White also expressed they are looking for one more employee.

Trustee Herron: Trustee Herron attended the Matteson Memorial Day Parade, and she enjoyed watching the battle of the bands. Trustee Herron also shared her daughter accepted a full-ride scholarship and her oldest graduated from high school.

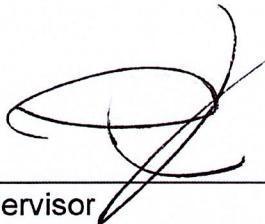
Trustee Bobis: Trustee Bobis attended the Township Officials of Cook County Board Meeting. Trustee Bobis also shared with the Board his oldest granddaughter graduated from high school.

Trustee Burris: Trustee Burris enjoyed attending the Matteson Memorial Parade as well as the Country Club Hills Memorial Ceremony. Trustee Burris also commended that he will be receiving an "Award of Strength" award. Trustee Burris also shared his son got married.

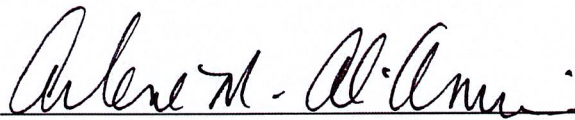
Trustee Small: Trustee Small attended a tour of Oasis Foundation of Hospice and Palliative Care Inc. Trustee expressed how wonderful the tour was and the importance of information on Hospice care.

Attorney: No Report

ADJOURNMENT: Upon a motion made by Trustee Herron, seconded by Trustee Burris, and unanimously approved by roll call vote, the Board Meeting adjourned at 6:36 p.m.



Supervisor



Clerk

Approval by the Board of Trustees

Date: 06/17/24

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